

Sacred Heart Waterloo

Parish Pastoral Council Meeting

Minutes of the meeting held on the 20th October 2011

Present:

Father Kevin, Cyril Brown (Chairman), Maureen Anglaret, Richard Barclay, Christine Hartridge, David Stretton, Joy Hastilow, Craig Read, John McCormack

Father Kevin opened the meeting at 7.00pm with the reading for next Sunday and prayers.

10.11.01. Apologies for Absence:

Jo Austen Nicola Ellul-Turner (resigned) Jane Standen (resigned)
John and Craig were welcomed to their first meeting as committee members.

10.11.02. Minutes of the Previous Meeting:

The minutes for the previous meeting, held on 08.09.11 were accepted as a true and accurate record.

10.11.03. Election of Officers

Following a short discussion in their absence, Richard Barclay was elected to the Chair, and John McCormack was elected Vice Chair. Both were thanked for volunteering. Cyril confirmed that he would be available to support the newly elected officers in to the New Year, as required.

Official thanks were offered to David Stretton on his resignation due to moving parishes, not only for his commitment to the PPC but to the Parish as a whole.

10.11.04. Parish Priest's Report:

- a) General Parish Report.
Father Kevin reported that the Mayor's Coffee Morning had been very successful; enabling the catholic community of Waterloo to host a community and civic event was felt to be very important.
- b) The first Open Day, to welcome the general public to our building, will be taking place on Saturday 29th October, 9.30-12.30. Father Kevin expressed his hope that as many members of the committee as possible would be able to attend.
- c) New Presbytery update: Father Kevin reported that there had been a successful first major de-snagging which meant that the gas fire in the living room was now working and lighting issues had been addressed. He confirmed the many benefits of the presbytery being next to the church, financial as well as personal.

- d) Introduction of the New Order of Mass: Father Kevin felt that the new translation of the Roman Missal for weekdays caused very few issues, but that he would continue to remind the congregation at the beginning of the weekend masses.
- e) Father Kevin reported that there had been the usual masses at Oaklands, and that the new parish priest at Leigh Park was believed to be keen to work with young people and be involved in this activity.
- f) Parish timetable.
 Father Kevin explained that Holy Souls and All Saints' Day were, for the first time for a while, to be celebrated midweek.
 Christmas Masses were confirmed as Christmas Eve 5pm Children's Liturgy Presentation, 8pm – possibly Folk Mass, 12.00 Midnight Mass , preceded by carols at 11.30. There will be one mass on Christmas Day at 10.00
 The Children's Mass date, believed to be 4th December, would need to be confirmed
 On the first Sunday in Advent there will be an ecumenical service at 4pm, to be held in the Baptist Church Denmead.
 Planning for the first Holy Week in the new church would need to begin shortly after Christmas.
 Father Kevin felt that the Parish Meeting, due to be held after Christmas, may be a suitable opportunity for all to raise any issues. Holding it after the 10am Sunday mass may also encourage a greater number to attend.

10.11.05 New church complex:

- Christmas Planning

It was agreed that the lists for the various roles required for the Christmas Liturgy would need to go up by the Second Sunday of Advent.

Children's Carol Concert 15th December. Craig and John explained their strategy for a Christmas Concert by and for the young people of the parish. There had been very positive liaison with the Head at St Peter's, but there would also be announcements in the Newsletters in order to ensure that all young people were aware of it. It was planned for a small committee of young people would be formed to liaise and plan as much as possible.

- Update and Area behind the altar

Father Kevin was able to clarify the situation regarding the perceived lack of a crucifix behind the altar, and that it would be a continuously evolving building for many years. He detailed the items that had been commissioned, including the new contemporary designed processional cross, the modern depiction of the Sacred Heart, and the acolytes' candles. It was suggested that the Liturgical Committee be asked to forward representations for the committee to view.

Father Kevin felt that it was important that the more traditional statues should still be appreciated, and they are to be placed on plinths in the narthex.

10.11.06 Parish Centre:

John McCormack requested clarification on behalf of the Parish Centre Management Centre Committee with regards to a charging policy. Following thoughtful discussion it was agreed that costs had to be covered and funds ensured to maintain the fabric of the building as a resource. Charging should take account of three broad groups

1. All Parish operating groups and fund-raising activities for the Parish, would not be charged
2. Charities should pay on a scale to be agreed by the management committee
3. Private/all other lets should pay the full charge.

10.11.07 A.O.B:

- a. Sister Margaret raised a concern about the remaining items in the old Sacred Heart Church. It was agreed that Peter Treloar and John McCormack would carry out a survey the following day to establish what exactly was there.
- b. Richard Barclay offered to co-ordinate, via the newsletter, a group of volunteers willing to snow clear as and when required.
- c. Elizabeth White passed on concerns that coffee after mass had had to be cancelled because of a booking. Alternative rooms were not possible because of health and safety issues. It was agreed that if a group of volunteers was available to help with tables etc. it would not have to be cancelled.
- d. Cyril Brown explained the procedures for the PPC Christmas meeting for the benefit of the new members.

Father Kevin closed the meeting with prayers at 8.35

10.11.08 Dates of Next Meeting: 7pm in the Church Centre:

08/12/11

26/01/12

01/03/12