

**MINUTES OF THE SACRED HEART WATERLOOVILLE, NEW CHURCH COMMITTEE, HELD
ON THURSDAY 28 APRIL 2011**

Present: Maureen Anglaret, Trish Bailey, Margaret Beauvoisin, Philip Hayllar Judith Hoar, Mary Wilkinson and Jo Austin (observer).

1. **Opening Prayer:** Philip started the meeting with a prayer.
2. **Apologies:** Apologies were received from Frances Halliday.
3. **Minutes of the meeting of 7 April 2011:** These had been circulated in advance and were taken as read.
4. **Approval of the minutes of 7 April 2011:** Were approved as a correct record.
5. **Matters arising from the minutes of 7 April 2011:**
 - **Fundraising – any issues:** In the absence of Frances there was nothing further to report.
 - **Time capsule:** The capsule was handed over at the last site meeting and WB had promised to notify us once the date and time for installation was agreed. Once known Trish would take photographs of the event.
 - **Parish Centre – blinds and curtains:** Frances, Trish and Philip were meeting with Tim Reynolds at 10 am next Wednesday (4 May) to finalise the details of the order. These were as outlined at our last meeting with the exception of the blind for the servery, which was the subject of further discussion.
 - **Safety issues etc.:** Philip confirmed that there was a mop rack provided in the utility room in the parish centre. Philip had informed the attendees at the last site meeting that we currently had a supplier of fire extinguishers with whom we were satisfied and asked that they be considered for the new development. Philip apologised that he had omitted to raise the issue of safety of the space around the top of the loft ladder – he would raise this at the next site meeting on 13 May. .
 - **Other:** The meeting with Martin Donlen to consider proposals for a long term project to install coloured glass in the side windows in the worship space had taken place last week. Judith commented that this may not be as expensive an exercise as at first envisaged as Martin had advised that there was little point in placing more costly antique glass at the upper level as these windows would not be seen. Mary said that the UCM were planning a silent auction, or auction of promises, in the autumn to raise funds. She questioned the possibility of whether or not we might ask the diocese for an additional short term loan in order that the windows might be purchased in one go and we repay the money when raised.
6. **Contract progress/review:** Philip reported that at the site meeting on 15 April the following timetable had been agreed:
 - 26 April - 11 k-rem to walls in the worship space
 - 27/28 April 25 KVA cable laid
 - 3 May installation of meter
 - 27 May (approx) delivery of vestment press
 - 31May/1June installation of organ
 - 2 or 3 June seating installed in the worship space
 - w/c 30 May initial instruction on fire and security system
 - 3 June Church and centre final completion
 - 3 June (probably 10) presbytery handover
 - 8 June commencing at 10am staggered training sessions on electrical features
 - 9 June training session on mechanical features at 10 am plus training session on the building features (moving walls, kitchen equipment etc) at 2 pm.

External works to take place during May and a date for delivery and demonstration of dishwasher to be advised. The presentation of our 'green' facilities to be given by Saji Philip at 12.30 pm on 27 May, as part of the Havant Go Greener week..

A meeting to be arranged with representatives from all involved groups/qualified personnel in the parish to ensure relevant attendance at the training sessions.

The remaining electrical and mechanical works will take two weeks to complete once the power supply is established and a further two weeks for snagging and cleaning. As reported at the last meeting the completion of the presbytery has been delayed by two weeks due to the break-in and theft. The solar panels

on the house will be retro-fitted. The wearing course of the car park to be laid during the first week in May and the resin finish in the first week of June. Other dates are as reported above. It was proposed to house the keys in a metal box attached to the wall in the office. The question had been raised as to where we would like to place coat hooks in the parish centre.

7. Sub-committees:

- **Liturgical Art and Furniture:** Judith reported the exact location for the tabernacle and sanctuary lamp had yet to be decided. This also applied to the choice of frames for the Stations of the Cross. Columba had emailed suggestions for the latter and had promised to provide samples in the near future.

As reported above Martin Donlin is preparing suggestions for the two 'P' windows either side of the sanctuary. Some gradation of colour of the panes would be an embellishment. The proposals re symbolism and the text for the ground level side windows are under consideration and costings for all of this work are awaited from Martin.

Angela Godfrey has now indicated her willingness to submit designs for the metalwork items irrespective of whether or not we commission her sculpture. She was also content to submit a design for the 'candle art' that Fr Kevin would like to have available to highlight high days and feast days in the liturgical cycle. Indications, so far, are that Angela and Brian have very different ideas for the form the Sacred Heart sculpture should take. Neither artist has expressed interest in submitting designs for the Madonna and Child sculpture. Fr Kevin has been in contact with a company regarding the provision of vestments. It turns out that this company is active in the field of church art. They may have ideas on statues and suggestions on the manner of indicating the appropriate season with displays matching those of the vestments. It was proposed to meet with their representative during half term week.

Judith and Frances Peel had been to Colchester to meet with Mark Munson to consider designs for 8 chalices, 4 patens and 1 ciborium. Due to the high cost of silver at this time, they will be hammered silver plate and gold plated internally. Judith showed the meeting the favoured design which was a circle of thorns around the middle of the chalice with the same motif repeated on the patens and on the top of the ciborium. The latter to be within with a circle to avoid the 'catching' that can occur when placing and removing the veil on this vessel. The sacred vessels will not be manufactured in time for the opening of the church but Mark had agreed to supply one chalice in time for the dedication Mass. The balance to be delivered in September.

Trish raised the question of provision of flower stands etc. on the new sanctuary. It was felt that the acquisition of these was a work in progress. A view was expressed that we should not overwhelm the new space.

Philip hoped that during the period we were using the two statues currently in the convent, we would be able to display pictures of our new sculptures.

8. Any other business:

There were no further matters for discussion.

9. Date of next meeting:

In the Sacred Heart Room after evening Mass on Tuesday 24 May 2011.